**Title**

Download new font (dafont, fontfabric, google fonts… etc.)

* Install fonts (double click .ttf or .otf)
* Reopen program
* Change font
* Alignment (align center, align middle)

Color Palette

* Download or print screen (colorhunt.co)
* Import colors
	+ Right click on the background of the slide
	+ Use the Eye Dropper
* Change the background color (apply to all)
* Change the text color

Animate Text

* Click on text and the animation drop down menu
* Try some of the options (fade, float in, fly in)
* Our fly-in effect (from top, start of slide, 2s.)
* Animation Pane (effect options > bounce end 1.8s, by letter, 7% delay)

Start slide (F5)

**Slides**

Adding Object

* Insert > Insert Object > Circle
* Hold crt (from center) + shift (same shape)
* Transparency (right click > format shape > fill > transparency 50%)
* Quicky copy / paste (hold control > click and move)
* Resize (crt + shift)

Add Text

* Same as above
* Change font, color, animate (fade > with previous > animation options > each letter 5%)

Add a picture

* Google Search a relatively square picture (right click > copy image)
* Select a circle (right click / format shape)
* Insert picture (Fill > Picture or text fill > from clipboard)
* Adjust picture (offset top / bottom / etc.)

Transitions

* Transitions happen before the slide
* Test the different transitions
* Choose “morph” animation
* Change the length to .75s
* Check progress (looks like fade, right?)

New slide

* Copy and paste previous slide
* Move and reshape objects
* Insert new pictures + adjust
* Change words

Layers

* Click on object >Format Shape (or double click object)
* Bring forward / Send back
* Alternatively: Click object > Home > Align > send back

Animate pictures

* Select picture + Animation menu
* Dropdown menu to “emphasis”
* Animate (spin > with previous)
* Animation Pane (effect > amount = custom 7%, smooth start, smooth end)
* Click [] auto reverse
* Animation Pane (timing > 1s, Repeat until end of slide)
* Copy animation (click picture > animation painter > click next picture)